

HOW TO UPLOAD A PROMOTION TO THE INTERNOVA TRAVEL WEBSITE & HOTEL DAILY INTRANET

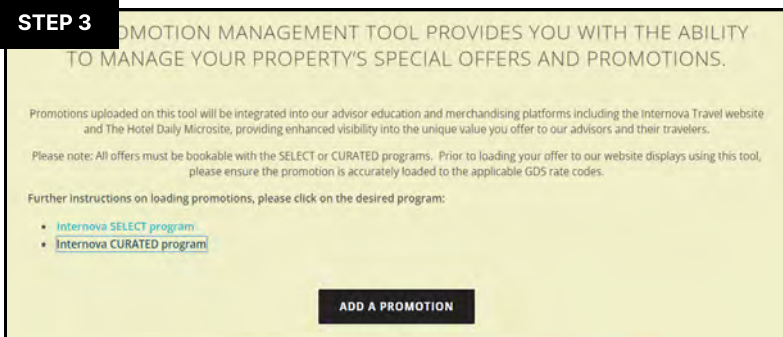
STEPS 1 & 2



Promotions must be:

- Combinable with CURATED amenities
- Bookable via the Internova CURATED Hotels & Resorts Program
- Loaded to the CURATED rate codes in the GDS.

STEP 3



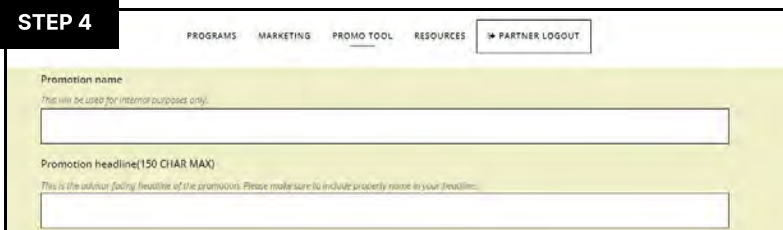
STEP 1: Visit internovapartnerportal.com

STEP 2: Click on "Partner Login"

STEP 3: Once logged in, click "Add a Promotion".

A new tab will pop-up and you should see your property name.

STEP 4



STEP 4: Fill out ALL fields, including images.

Please note that images must be the EXACT dimensions specified.

Large Header: 1920 × 550 px under 500KB

Small Header: 440 × 260 px under 350KB

WE'RE HERE TO HELP

For assistance with the Promotion Management Tool or questions about the Partner Portal, please contact hotelmarketing@internova.com

STEP 5: To save and upload your promotion, click "Submit Promotion".

Once you submit the promotion, a marketing account manager will review the details of the promotion and publish it to the Internova Travel Group Website as well as The Hotel Daily microsite for travel advisors.